

Library Website: <https://magglib.weebly.com/>

Citation – APA 7

There are *two parts* to citing sources properly.

1. **In-text citations** throughout the body of your paper when using direct quotes or paraphrasing someone else's work. Put the citation information in brackets directly after the quote or paraphrase.

APA 7 - (author's last name, date) or (author, date, p.page number)

2. A **Reference** list at the end of your paper on its own page (the list must be in *alphabetical order with hanging indentation and double-spaced*). The title is called References and it is centred on the top of the page.

Important Reminders

- When citing books or webpages, only capitalize the first letter of title and subtitle, and any proper nouns.
- Do not put a period after the URL in a reference entry.
- A **reference list** must be included at the end of your paper on its own page. The title References is to be centered on the page (do not underline the heading or use quotation marks). **The reference list should be in alphabetical order and double-spaced.** Begin all entries at the left margin with extra lines indented ½ inch. This is called a **hanging indentation**.
- Use 12-point Times New Roman or 11-point Calibri or 11-point Arial with normal 1-inch margins on 8.5x11 page.

Creating APA Reference Entries – Main Elements

AUTHOR	Who wrote the information?	Writer, editor, group author, organization
DATE	When was the information published?	Year of publication or the date of an update for a webpage
TITLE	What is the title of the work?	Article title, book title, graph title, etc.
SOURCE	Where did you find the information?	Publisher of a book, URL for an online work URL (Uniform Resource Locator)

APA Citation Guide on Maggie’s Library Website:

https://magglib.weebly.com/uploads/2/5/0/6/25064972/2021_apa_7th_edition_citation_quick_guide.pdf

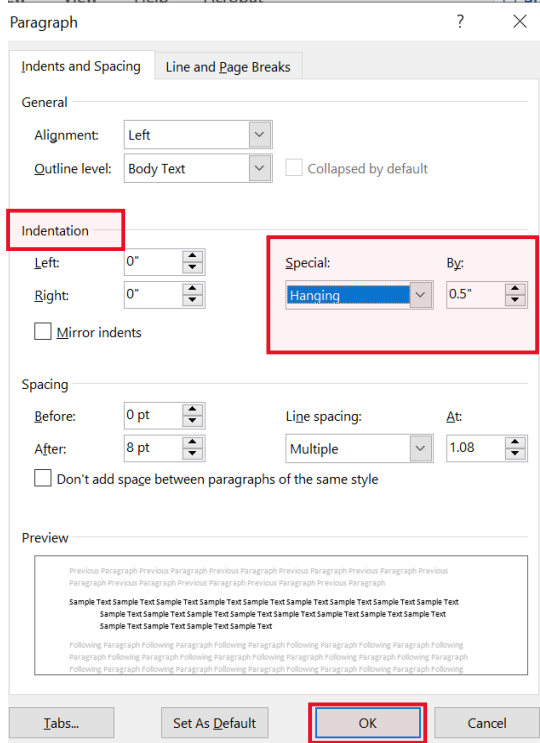
Citation Machine may also help you create a reference entry:

<https://www.citationmachine.net/apa>

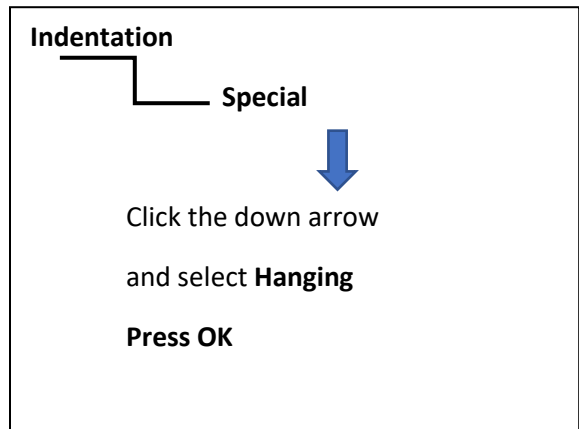
How to format the hanging indentation on Microsoft Word:



Line and Paragraph Spacing: Click the down arrow and select Line Spacing



***Remember to highlight all the reference entries first**



Steps to format hanging indentation on **Google Docs**: **Format** ➡ **Align & Indent** ➡

➡ **Indentation Options** – **Special Indent** – select **Hanging (0.5 inches)** – Press **APPLY**

Examples of How to Create APA 7 Reference Entries

Source: Webpage with date and author known

Last name of author, First name initial(s). (Year, Month date of publication). *Article title*. URL

Example

Hingley, R. F. (2023, March 1). *Joseph Stalin*. Encyclopedia Britannica.

<https://www.britannica.com/biography/Joseph-Stalin>

Source: Streaming Video

Example

Encyclopedia Britannica. (n.d.). *Know about the life of Leon Trotsky and his role in the October*

Revolution. [Video]. Retrieved February 27, 2023, from

<https://www.britannica.com/video/215367/Top-questions-answers-Leon-Trotsky>

Source: Digital Image

Photographer's last name, First initial(s). (Photographer). (Year, Month date). *Title of the photo*. [Digital Image]. URL

Example

Bain, G.G. (Photographer). (1894, April). *Nicholas II: Nikolay Aleksandrovich (emperor as*

Nicholas II). [Digital Image]. Encyclopedia Britannica.

[https://www.britannica.com/biography/Nicholas-II-tsar-of-](https://www.britannica.com/biography/Nicholas-II-tsar-of-Russia#/media/1/414099/252705)

[Russia#/media/1/414099/252705](https://www.britannica.com/biography/Nicholas-II-tsar-of-Russia#/media/1/414099/252705)

Example of a Reference Page

References

Bain, G.G. (Photographer). (1894, April). *Nicholas II: Nikolay Aleksandrovich (emperor as Nicholas II)*. [Digital Image]. Encyclopedia Britannica.

<https://www.britannica.com/biography/Nicholas-II-tsar-of-Russia#/media/1/414099/252705>

Encyclopedia Britannica. (n.d.). *Know about the life of Leon Trotsky and his role in the October Revolution*. [Video]. Retrieved February 27, 2023, from

<https://www.britannica.com/video/215367/Top-questions-answers-Leon-Trotsky>

Hingley, R. F. (2023, March 1). *Joseph Stalin*. Encyclopedia Britannica.

<https://www.britannica.com/biography/Joseph-Stalin>

National Bolshevik Party. (2006). In *Extremist Groups: Information for Students* (Vol. 2, pp. 543-546). Gale. [https://link-gale-](https://link-gale-com.bc.idm.oclc.org/apps/doc/CX3447100103/GIC?u=bcdc&sid=bookmark-GIC&xid=31e9f038)

[com.bc.idm.oclc.org/apps/doc/CX3447100103/GIC?u=bcdc&sid=bookmark-GIC&xid=31e9f038](https://link-gale-com.bc.idm.oclc.org/apps/doc/CX3447100103/GIC?u=bcdc&sid=bookmark-GIC&xid=31e9f038)